GOODFELLOWS PROFESSIONAL SERVICES

BUILDING SURVEY INSTRUCTION FORM

1) I / We have read the attached Terms and Conditions of Engagement a copy of which we have retained and confirm that I/We wish to instruct you on this basis to carry out a Building Survey on:

Address of Property: …….

…….

…… Post Code: ……

2) Please confirm the purchase price: £…….

3) Please confirm where you want the Report sent to: …….

Name: ……

Address: …….

…….

4) Please provide the name and address of your Solicitor if you would like us to send them a copy of the Report:

Name: ……

Address: ……

……

Your other contact details:

Home Tel No: …… Business Tel No: ……

Mobile Tel No: …….. Fax No: ……

Email address: ……

5) Confirmation of payment details:

I/We enclose a cheque payable to Goodfellows Professional Services Limited for the agreed fee of £…….on the understanding that no appointment will be made until the cheque has cleared.

6) I/We accept and understand your Terms and Conditions of Engagement and also understand that a receipted tax invoice for the agreed fee will be included with your Report:

Signed: ……. Date: ……